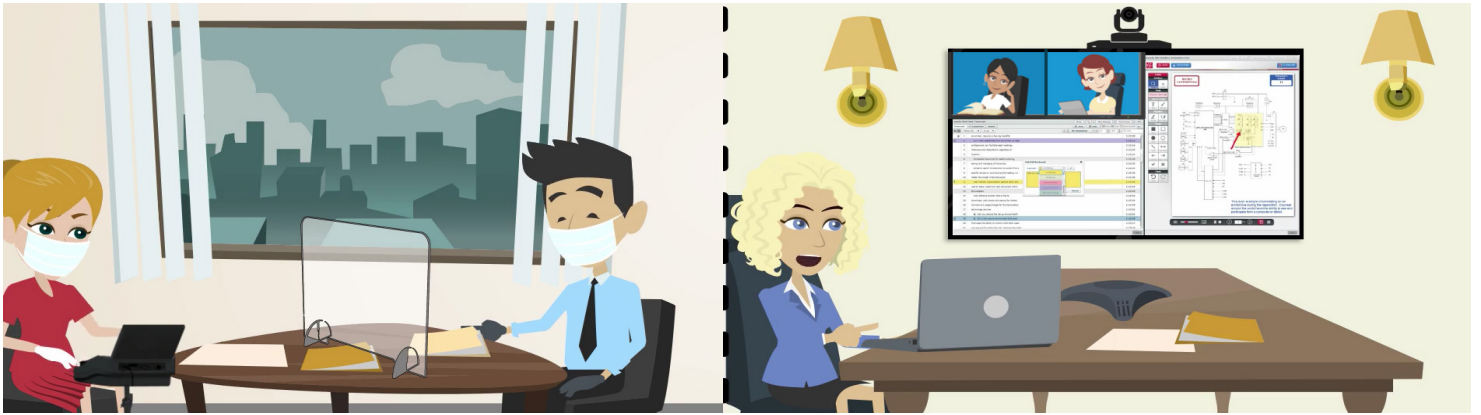




# Exhibit Handling Frequently Asked Questions During COVID



## IN-PERSON EXHIBIT HANDLING

### 1. How do I handle physical exhibits?

We recommend providing separate copies of the exhibits to each party, including the deponent and court reporter, to allow for a proper social distancing. In the instance where multiple people are handling the same physical exhibit, we recommend each individual wear gloves.

### 2. If opposing counsel is remote, how do I provide a courtesy copy of exhibits being introduced?

Here are a few options:

- [Huseby FileShare](#) allows you to “hand” remote participants an electronic exhibit copy as it is being presented on the screen or physically in front of the witness.
- Email exhibits directly to opposing counsel prior to the deposition or as hard copies are being introduced.
- Send hardcopy exhibits in individually sealed envelopes labeled with an identifier and agreed upon instructions to only open each envelop as the exhibit is introduced.

## REMOTE EXHIBIT HANDLING

### 3. How do I present exhibits remotely?

Both of Huseby's signature remote deposition platforms allow you to seamlessly present exhibits. If you prefer having all the “bells and whistles” at your fingertips, HusebyConnect allows for exhibits to be presented, annotated, stamped confidential and marked with an exhibit sticker – all in one platform. If you prefer a simpler platform, RingHuseby allows for exhibits to be screen shared with ease.

### 4. How do I provide a courtesy copy of exhibits to opposing counsel?

Here are a few options:

- [Huseby FileShare](#), with RingHuseby, is a secure, electronic case folder system that provides you the ability to electronically “hand” participants a downloadable exhibit copy as it is being presented on the screen.
- HusebyConnect features a built-in Attorney File Share module that allows you to electronically “hand” a courtesy copy to opposing counsel as new exhibits are introduced.
- Email copies of pre-marked exhibits you plan to use during the deposition to all parties all at once, or as you present them on the screen.

### 5. Do I need to provide pre-marked exhibits to the court reporter before the deposition?

With Huseby's remote deposition platforms, there is no need to send pre-marked exhibits to the court reporter or opposing counsel prior to the deposition as you can easily upload, mark, save and share exhibits on-the-fly.

For more helpful tips & insights on remote depositions, visit your Remote Deposition Resource Library at [www.huseby.com/remote-depositions](http://www.huseby.com/remote-depositions) or The Huseby Journal at [www.huseby.com/blog](http://www.huseby.com/blog).



[www.Huseby.com](http://www.Huseby.com)



(800) 333-2082



[info@huseby.com](mailto:info@huseby.com)